

Police Department,  
U.T. Administration of Daman & Diu,  
Office of the Supdt. of Police (HQ),  
Police Head Quarter, Daman & Diu  
Daman - 396 210

No. SP (HQ)/DMN/EST/RR/2019/169

Dated; 27/08/2019

**OFFICE MEMORANDUM**

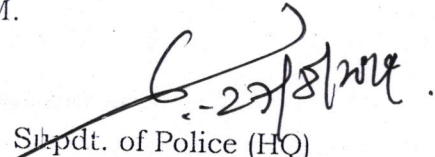
As per the Office Memorandum No. AB-14017/61/2008-Estt (RR), dated: - 13/10/2015 issued by the Department of Personnel & Training. New Delhi. The draft proposal for framing /Amendments of Recruitment Rules are required to be uploaded on the website of the Administration inviting comments from the stake holders.

The Department has decided to amend the Recruitment Rules for the following Skipper Mate (Sub - Inspector) Group "B" (Non - Gazetted/ Non Ministerial) and post of Sukhani (ASI), Group "C" (Non - Gazetted/ Non Ministerial) in the Police Department, Administration of Daman & Diu as detailed below:

1. The Sukhani ( ASI ) - Matrix Pay Level - 5
2. The Skipper Mate (Sub - Inspector ) - Matrix Pay Level - 6

The draft Notification along with the Schedule (Annexure - I) for proposed amendment of the said recruitment Rules is attached herewith.

The said draft amendment of recruitment rules is hereby placed on the official website of the Administration inviting comments from the stakeholders within 30 days from the date of issue of this O. M.

  
Supdt. of Police (HQ)  
Police Head Quarter  
Daman

Encl: - As above.

To,

The State Information Officer, NIC, Daman with request to kindly upload the same on the official website of the Administration for wide publicity

Copy to: -

1. The P. A. to D.I.G.(P), DD, Daman
2. The Office Copy Estt. Section / Personal file

ADMINISTRATION OF DAMAN & DIU  
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS,  
SECRETARIET,  
DAMAN

No.DD/Police/Estt/RR's/Coastal Security/2019/

Dated: / /2019

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the constitution, read with the Department of personnel and training O.M. No.AB.14017/13/2016-Estt. (RR) dated: 9th August, 2016 and in supersession of the existing Recruitment Rules for the posts and all other powers enabling him in this behalf, the Administrator of Daman & Diu and Dadra Nagar Haveli hereby makes the following rules relating to the recruitment rules relating to the recruitment of General Central Services, Groups 'C' (Non-Gazetted/Non Ministerial) posts of **Sukhani (Assistant Sub-Inspector)** in the Police Department, Administration of Daman & Diu namely.

**1. Short title, application and commencement :**

- (i) These rules may be called the Administration of Daman & Diu, Group'C' (Non-Gazetted/Non-Ministerial) posts of Sukhani (Assistant Sub-Inspector) Recruitment Rules, 2019.
- (ii) These rules shall apply to the posts specified in column 1 of the Schedule to these rules (hereinafter called the said schedule).
- (iii) These rules will come into effect from the date of publication of this notification in the Official Gazette and will relate to appointment to the various posts made on or after this date.

**2. Number, classification and scale of Pay :-** The number of posts, classification and the scales of pay attached thereto shall be as specified in columns 2 to 4 of the Schedule annexed to these rules.

Provided that, the Administrator of Daman & Diu may vary the number of posts in Column 2 of the said Scheduled from time to time subject to exigencies of work.

**3. Method of recruitment, age limit and other qualification etc..:** The methods of recruitment to the said posts, age limit, qualification and other matters connected there with shall be as pacified in Columns 5 to 13 of the aforesaid schedule.

**4. Disqualification :**

No person (a) who has entered into or contracted a marriage with a person having a spouse, living or (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the service.

Provided that the Administrator of Daman & Diu, may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax :**

Where the Administrator of Daman & Diu is of the opinion that, it is necessary or expedient so to do it may, by order, and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. **Saving :**

Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for Scheduled Castes, Scheduled Tribes, Other backward Class, Ex-Servicemen and other special of persons in accordance with the orders issued by Central Government from time to time in this regard.

By Order and in the name of the  
Administrator of Daman & Diu

Deputy Secretary (Pers)  
Daman

To,

- 1) The Deputy Director, Government Printing Press, Daman with a request publish in the Extra Ordinary Official Gazette.
- 2) The Assistant Director (OL), Official Language Department for translation in Hindi.
- 3) The D.I.O., N.I.C., Daman with a request to upload the same on the website.
- 4) The concerned file.

**Annexure-I**

**DRAFT RECRUITMENT RULES FOR THE POST OF SUKHANI (ASI) IN THE POLICE DEPARTMENT ,DAMAN & DIU (U.T.) SCHEDULE**

Name of Post	No. of posts	Classification	Level in the Pay Matrix	Whether selection or non-selection post	Age limit for direct recruitment	Educational & other qualification required for direct recruits
1	2	3	4	5	6	7
SUKHANI (Assistant Sub-Inspector)	08 (2019) Subject to variation dependent on work load	General Central Services Group 'C' (Non Ministerial Non Gazetted) post	Pay Matrix in pay Level-5  (Rs. 29,200-92,300)	Not applicable	Between 18 and 27 Years.  <b>Note:-</b> Relaxable for Government servant upto 5 years in accordance with the instructions or orders issued by the Central Government.  <b>Note:-</b> The crucial date for determining the age limit shall be the closing date for receipt of applications from the candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J & K state, Lahaul & Spiti District and Pangi Sub-division of Himanchal Pradesh, Andaman & Nicobar Island or Lakshadweep..	<b>Essential:-</b> 1. 10+2 passed from recognized Board and 2. Should possess certificate of competency as "Tandel/Master (Mate) as certified by Marine Department OR Fisheries Department of Daman & Diu 3. Possess the following physical standards: Height:- 157 cms for male and 152 for female Chest:- 76-80 cms (applicable for male only) 4. Having Sea experience of three years in a registered firm after obtaining the certificate of competency as Tandel/Master (Mate) duly certified by Marine Department or Fisheries Department of Daman & Diu. 5. Expected to be responsible for navigating watch, assist skipper mate (SI) in driving, handling maintaining the boat and its engine and conduct patrolling on the coast line.

Whether age of E.O. prescribed for direct recruits will apply in the case of promotes.	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption & % of the posts to be filled by various method	In case recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made	If a DPC exists what is its composition	Circumstances in which UPSC to be consulted in making recruitment
8	9	10	11	12	13
Not Applicable	Two Years	100% Direct recruitment or deputation/Re-employment.	<p><b>1. Deputation:-</b></p> <p>i) Officer of the Central Government (or the Central Government /State Government or Union territories)</p> <p>(a)(i)Holding analogous post on a regular basis in the parent cadre or department or</p> <p>(ii) With 05 years service rendered after appointment thereto on a regular basis in the Pay Matrix Level-4 (25,500-81,100) in the parent cadre or department;</p> <p>AND</p> <p>b) Possessing the educational qualification and experience prescribed for direct recruits under Column (7).</p> <p><b>2. Re-employment:-</b></p> <p>a) Ex. Petty Officer from Indian Navy <b>OR</b> Ex. Pradhan Navik of Coast Guard (R.P. Sailor only having age upto 50 years who possess the educational qualification and experience as prescribed in Col. No. 7.</p>	<p>Group "C" DPC</p> <ol style="list-style-type: none"> <li>1. Advisor to Administrator, DD &amp; DNH</li> <li>2. Senior most DANICS officer posted in the UT of Daman &amp; Diu and DNH</li> <li>3. Deputy Secretary (Pers), Daman</li> <li>4. Deputy Secretary (Finance), Daman</li> <li>5. Head of Office concerned, Daman</li> <li>6. 1 (one) additional member to be nominated by the Chairman of DSC/DPC/Screening Committee</li> </ol>	Not Applicable

Deputy Secretary (Pers)  
Daman

ADMINISTRATION OF DAMAN & DIU  
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS,  
SECRETARIET,  
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No.DD/Police/Estt/RR's/Coastal Security/2019/

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In exercise of the powers conferred by the proviso to Article 309 of the constitution, read with the Department of personnel and training O.M. No.AB.14017/13/2016-Estt. (RR) dated: 9th August, 2016 and in supersession of the existing Recruitment Rules for the posts and all other powers enabling him in this behalf, the Administrator of Daman & Diu and Dadra Nagar Haveli hereby makes the following rules relating to the recruitment rules relating to the recruitment of General Central Services, Groups 'B' (Non-Gazetted/Non Ministerial) posts of **Skipper Mate (Sub-Inspector)** in the Police Department, Administration of Daman & Diu namely.

**1. Short title, application and commencement :**

- (i) These rules may be called the Administration of Daman & Diu, Group'B' (Non-Gazetted/Non-Ministerial) posts of Skipper Mate (Sub-Inspector) Recruitment Rules, 2019.
- (ii) These rules shall apply to the posts specified in column 1 of the Schedule to these rules (hereinafter called the said schedule).
- (iii) These rules will come into effect from the date of publication of this notification in the Official Gazette and will relate to appointment to the various posts made on or after this date.

**2. Number, classification and level of Pay Matrix:-** The number of posts, classification and the level of pay matrix attached thereto shall be as specified in columns 2 to 4 of the Schedule annexed to these rules.

Provided that, the Administrator of Daman & Diu may vary the number of posts in Column 2 of the said Scheduled from time to time subject to exigencies of work.

**3. Method of recruitment, age limit and other qualification etc..:** The methods of recruitment to the said posts, age limit, qualification and other matters connected there with shall be as pacified in Columns 5 to 13 of the aforesaid schedule.

**4. Disqualification :**

No person (a) who has entered into or contracted a marriage with a person having a spouse, living or (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the service.

Provided that the Administrator of Daman & Diu, may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to

the marriage and that there other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax :**

Where the Administrator of Daman & Diu is of the opinion that, it is necessary or expedient so to do it may, by order, and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. **Saving :**

Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for Scheduled Castes, Scheduled Tribes, Other backward Class, Ex-Servicemen and other special of persons in accordance with the orders issued by Central Government from time to time in this regard.

By Order and in the name of the  
Administrator of Daman & Diu

Deputy Secretary (Pers)  
Daman

To,

- 1) The Deputy Director, Government Printing Press, Daman with a request publish in the Extra Ordinary Official Gazette.
- 2) The Assistant Director (OL), Official Language Department for translation in Hindi.
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## ANNEXURE-I

## DRAFT RECRUITMENT RULES FOR THE POST OF SKIPPER MATE (SUB-INSPECTOR) IN THE POLICE DEPARTMENT, DAMAN &amp; DIU, (U.T) SCHEDULE

Name of Post	No. of posts	Classification	Pay Matrix in pay level	Whether Selection or Non – Selection post	Age limit for direct recruitment	Educational and other qualifications required for direct recruits
1.	2.	3.	4.	5.	6.	7.
Skipper Mate (Sub-Inspector)	04 (2019) Subject to variation dependent on workload.	General Central Services Group 'B' (Non Ministerial Non Gazetted) post	Pay Matrix in pay Level-6 (Rs. 35400-112400)	Not applicable	<p>Not exceeding 30 years</p> <p><b>Note:-</b>Relaxable for Government servant upto 5 years in accordance with the instructions or orders issued by the Central Government.</p> <p><b>Note:-</b> The crucial date for determining the age limit shall be the closing date for receipt of applications from the candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J &amp; K state, Lahaul &amp; Spiti District and Pangi Sub-division of Himanchal Pradesh, Andaman &amp; Nicobar Island or Lakshadweep.</p>	<p><b>Essential:-</b></p> <p>1 HSC from recognized Board.</p> <p>2. Possess certificate of competency as "Skipper of Fishing Vessel Grade-II or Skipper of Fishing Vessel Grade-I " issued by MMD</p> <p>3. Possess the following physical standards: Height :- 157 Cms for male and 152 for Female Chest:- 76-80 Cms applicable for male only.</p> <p>4. Have sea experience of navigation of vessel of five years in the registered firm after obtaining "Skipper of Fishing Vessel Grade-II or Skipper of Fishing Vessel Grade-I" certificate issued by MMD.</p> <p>5. Expected to be responsible for overall charge of the vessel, drive, Handle the boat, maintain its engine and conduct patrolling on the coast line.</p>



Whether age & education qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various method.	In case recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made	If a Departmental promotion committee exists what is its composition	Circumstances in which Union Public Service Commission to be consulted in making recruitment
8.	9.	10	11.	12.	13.
Not Applicable	Two Years	50 % by Promotion.  50% By direct recruitment or deputation/Re-employment.	<p><b><u>Promotion:-</u></b></p> <p>Sukhani (Asst. Sub-Inspector) with 6 years regular service Pay Matrix Level-5 (29,200-92,300).</p> <p><b><u>1. Deputation:-</u></b></p> <p>i) Officer of the Central Government (or the Central Government /State Government or Union territories)</p> <p>(a)(i)Holding analogous post on a regular basis in the parent cadre or department or</p> <p>(ii) With 06 year service rendered after appointment thereto on a regular basis in the Pay Matrix Level-5 (29,200-92,300) in the parent cadre or department; AND</p> <p>b) Possessing the educational qualification and experience prescribed for direct recruits under Column (7).</p> <p><b><u>2. Re-employment:-</u></b></p> <p>Ex. Chief Petty officer from Indian Navy or Ex. Uttam Adhikari of Coast Guard (R.P.) sailor only having age upto 50 years) having 3 years rank experience who possess the educational qualification and experience as prescribed in Col.No.7</p>	<p>Group "B" DPC</p> <p>1. Advisor to Administrator, DD &amp; DNH</p> <p>2. Senior most DANICS officer posted in the UT of Daman &amp; Diu and DNH</p> <p>3. Deputy Secretary (Pers), Daman</p> <p>4. Deputy Secretary (Finance), Daman</p> <p>5. Head of Office concerned, Daman</p> <p>6. 1 (one) additional member to be nominated by the Chairman of DSC/DPC/Screening Committee</p>	Not Applicable

Dy. Secretary (Pers)  
Daman